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Action Plan Proposal**

**Please answer each question in the order listed and limit your answers to four pages. Don’t forget to submit a project budget!** Download a template at <https://evanstonforever.org/ventures/collaborations/evanston-cradle-career/>. Once you’ve completed both documents, submit on eGrant [**http://evanstoncf.egrant.net**](http://evanstoncf.egrant.net).

**Organization that will serve as “Distribution Manager”:**

**Collaborating Partners (3 minimum):  
Project Title:**

**Request Amount (between $5,000 - $50,000):**

1. **Describe the systems change effort being proposed.**
2. **What challenge is this effort addressing? What is the change you seek to accomplish?**
3. **How does this effort advance equity in our community? How does this effort ensure access and break down barriers in Evanston?**
4. **Who are the partners? What are their roles? What resources, experience, and/or expertise do these partners bring to Evanston and to this effort? Attach MOU’s and/or other agreements.**
5. **How will the work be implemented and accomplished? What is the timetable?**
6. **How will the impact of this effort be measured? What is the relationship between this and the bold goal of increasing kindergarten readiness?**
7. **How will this work be sustained after the funding period?**